



**King County**  
**JAIL PUBLIC HEALTH NURSE**  
**CONTINUOUS QUALITY IMPROVEMENT**  
**PUBLIC HEALTH-SEATTLE & KING COUNTY**  
**JAIL HEALTH SERVICES**

**Hourly Rate Range: \$26.70 - 35.62**  
**Job Announcement No.: 03RM3547**  
**OPEN: 7/7/03      CLOSE: Until Filled**

**WHO MAY APPLY:** This career service position is open to all qualified candidates.

**WHERE TO APPLY:** Required forms and materials **must** be sent to: **Employment Services, 999 3<sup>rd</sup> Avenue, Suite 1230, Seattle, WA 98104**. Applications materials must be received by 4:30 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Sandra Paxson at (206) 205-6001 for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above may not be processed.

**FORMS AND MATERIALS REQUIRED:** A [Public Health nursing employment application form, data sheet](#), resume and letter of interest detailing your background and describing how you meet or exceed the requirements are required.

**WORK LOCATIONS:** Correctional Health Services including the King County Correctional Facility, 500 5<sup>th</sup> Ave, Seattle WA and the Regional Justice Center, 620 West James St, Kent WA. Individuals are hired for the Division.

**WORK SCHEDULE:** This full time position is overtime eligible. 40 hours per week; schedule varies, including availability for all three shifts.

**PRIMARY JOB FUNCTIONS INCLUDE:** Perform Quality Assurance activities within the correctional setting to ensure compliance with the National Commission on Correctional Healthcare Standards. Analyze and evaluate Jail Health Service (JHS) system processes, determine areas requiring improvement, and implement a plan of action (including revision or creation of accompanying forms, if necessary). Design and maintain ongoing schedule for Continuous Quality Improvement (CQI) studies among JHS staff and provide technical assistance in the CQI process. Provide leadership as chairperson for the monthly CQI Committees at each facility and the quarterly JHS Quality Improvement Committee. Communicate CQI goals and results to the Senior Leadership Team as well as the line staff. Be familiar with required CQI activities to meet the requirements of applicable laws, government regulations, and internal standards. Coordinate policy development regarding ongoing CQI requirements, and assure that policy and procedure manuals are updated. Participate as a member of Public Health's Quality Practice and Program teams and participate in the development of policies, goals and objectives for this program. Provide direction in the development of a division and departmental Quality Improvement Plan. Research and design training and other programs to support the Quality Improvement Plan. This candidate will learn all nursing posts. Will provide services at two sites.

**QUALIFICATIONS:** BSN from an NLN accredited university or equivalent and a valid Washington State Nursing License. Current CPR certification. Washington State Driver's License or the ability to travel throughout King County in a timely manner required. Demonstrated skills in principles and concepts of Quality Improvement and Quality Assurance and ability to translate those principles to the day-to-day health care operations of a correctional facility. Demonstrated skill working independently. Demonstrated skill in leadership, time management, organization, and communication skills (both oral and written). Demonstrated skill in high level analytical, interpretive, facilitation, and problem-solving skills. Demonstrated skill in group facilitation and knowledge of group dynamics. Data collection skills, including methods of data collection. Working knowledge of Word, Access, and Excel programs and related computer skills. Demonstrated skill in working with clients from diverse socio-economic groups required.

**NECESSARY SPECIAL REQUIREMENTS:**

- Security clearance, use of ID badge. Appointment is provisional until security clearance is acquired.
- Employees are required to protect the privacy and security of protected health information as defined in State and Federal Law.

**UNION MEMBERSHIP:** Positions in this classification are represented by WSNA.

**CLASS CODE: 8735**

**SEQUENCE NUMBER 2486**

**KING COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. JOB ANNOUNCEMENTS ARE AVAILABLE IN ALTERNATIVE FORMATS FOR PERSONS WITH DISABILITIES.**

(206) 296-5209 JOBLINE <http://www.metrokc.gov/ohrm/psd/openings.html> Website Address (206)-296-8535 TTY